



Center for Security Forces Detachment Chesapeake Prospective Student Information Sheet

Welcome to CENSECFOR Detachment Chesapeake. Our training directly supports the U.S. Navy's fleet operations worldwide. The following provides critical information you need to know before your arrival and while under instruction:

Government Travel

Before you detach from your command, please ensure you have a government travel credit card (GTCC) and it is placed into a mission critical status during your Permanent Change of Station (PCS). The schoolhouse is unable to create a GTCC or modify the status of your credit card. If your credit limit needs to be raised for authorized purchases, please call Citibank MNCC (1-833-330-6622) for your GTCC.

Qualifications

Review your orders and visit the CANTRAC Website (<https://app.prod.cetars.training.navy.mil/cantrac>) using the Course Identification Number (CIN), and verify that you meet the prerequisites for the class. If your class requires a 3591, ensure your qualification on the weapons platform is within periodicity and matches course requirements. High risk medical forms need to be completed by Medical personnel before the course and can be completed by a Medical Treatment Facility (MTF). High risk medical statuses are only good for 45 days, so if you are attending multiple classes, you will have to renew it.

Travel

Naval Station Annex Northwest (NWA) is located in a rural section of Chesapeake. The nearest airport is 23 miles away, and with the exception of Navy Gateway Inns and Suites (NGIS) NWA on base, hotels are typically 30 minutes from the training site. It is recommended that you make reservations early and at NGIS NWA, and if you are staying off base, you will need a rental car or a personally owned vehicle. The detaching command can submit a letter to authorize your rental car.

Please follow this guidance (<https://www.travel.dod.mil/Programs/Rental-Car/>) on rental car rules and regulations. If you are going to be delayed for any travel reasons, you MUST contact the car rental company or lose the reservation which could result in paying more for the vehicle or no vehicle at all. Do not rent a vehicle from a company that is not listed under the DOD travel link above.

If you are traveling with pets, be aware that there could be flight restrictions when traveling to a new duty station.

Stay

If your ultimate duty station is within 50 miles of CENSECFOR Detachment Chesapeake, you will only have 14 days of Temporary Lodging Expense (TLE) authorized. After 14 days, the Navy will no longer pay for your lodging in a hotel and it will be out of pocket. Use the authorized House Hunting leave (MILSPERMAN 1320-210) at your previous command to find a new residence.

Check-in

For local (within 50 miles) check ins, students will need to get their orders stamped before Friday, 1500 to not be charged leave over the weekend. Students who are flying in to Norfolk will need to provide information to the CDO, who can be reached at 757-359-0616. CENSECFOR Detachment Chesapeake is located at 1260 Shotgun Rd, Chesapeake, VA 23322.

Google Location QR Code



Please bring an endorsed set of orders. Any missed endorsements could result in leave charged to you. If Navy Gateway Inns & Suites give you a Certificate of Non-availability, you will need to submit that to Student Control.

Any other questions can be directed to
CENSECFOR_DET_CHESAPEAKE_STUDENTCONTROL@US.NAVY.MIL